

Court Assembly and Maintenance

COURT SET-UP LABOR

The #CactusCrew Volunteers will be organized groups of six to eight. **Six (6) people** can set up **one court** in approximately 75 minutes and can usually complete a maximum of 4 courts – noting that each court takes a little longer due to fatigue. Each shift will work to get at least 8 courts completed.

Additional volunteer labor will be organized into groups to help upload and load the trucks on the docks and to move the portable standards and nets into place. These volunteers need to be able to move heavy equipment.

What to bring: Volunteers should wear work boots (or acceptable shoes), jeans, and bring gloves.

FLOW OF THE SET-UP | COURT SET-UP PROCEDURES

The courts will be laid out by the Supervisors. There will be crates of tile near each court – it’s important all tile from the designated crate stay on the designated court. Do not take tile from another court’s crate.

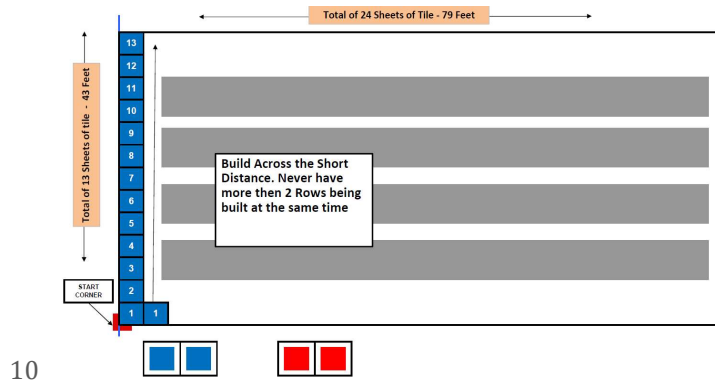
Carpet underlayment: Each court will have 4 rolls of carpet under the tile. This will help keep the volleyball court in place along the concrete floor. Make sure the carpet is laid flat and even to avoid bumpy tile placement.



SportCourt Tiles: Start with the court’s baseline tile. The

baseline is 3 meters by 13 meters. After the baseline is established, lay the rest of the court. Tiles come in one

meter squares. The total length of the court is 24 meters. The playing area is 9 meters by 9 meters on each side of the net for a total playing area of 9 by 18 meters with 3 meters on each baseline and 2 meters on each sideline.

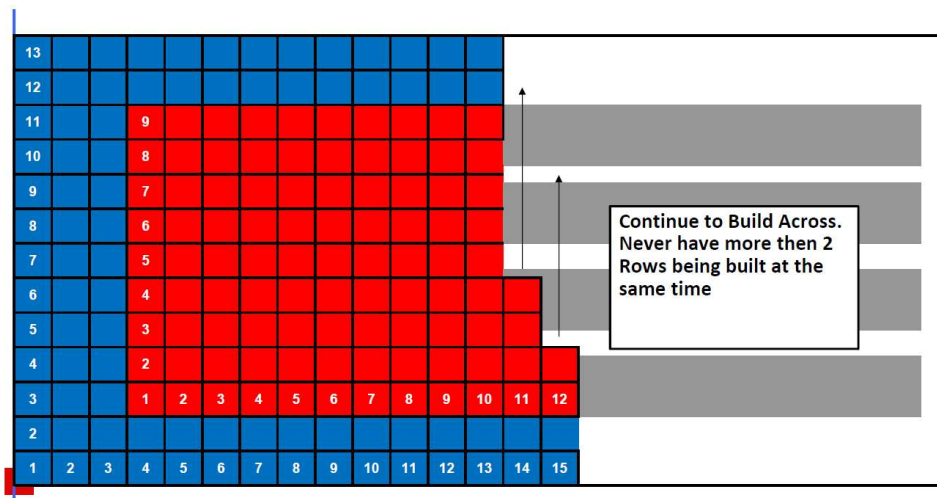


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The courts should be built no more than 3 rows at a time to avoid misalignment. If tiles stop fitting together the court can be adjusted by getting everyone getting on the side that is out and kicking it at the same time until it is back in alignment.

2024 CACTUS CLASSIC INVITATIONAL | STAFF MANUAL

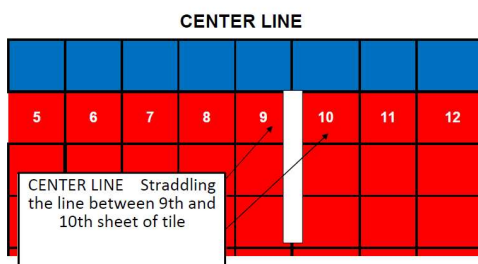
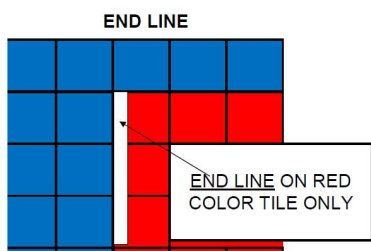
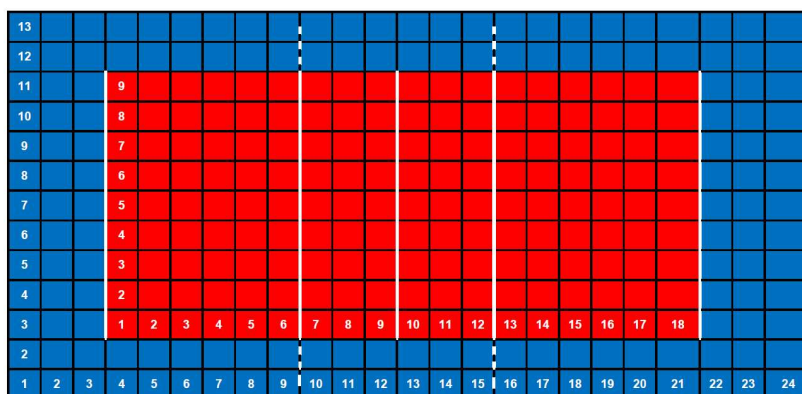
Tile should be fitted in the corner first while still in the air and then laid down and tapped into place with your foot until the joints are tight. Loose joints cause misalignment and are a trip hazard for the players. It goes the fastest if 2 people lay each tile as a team. It also so speeds up the process if some volunteers stock the tile for those teams laying it. Recommend only carrying 2 or 3 tiles at a time or they start to come apart and have to be put back together.



Net Equipment: Mark the center of each court for the pole base placement and the tape placement. Poles must be one meter from the play area or the nets cannot be tightened properly for the 7'4-1/8" height. The height is set in the middle of the net and is usually one inch higher at the edges of the court than in the middle.

Tape Lines: The tape is placed on the inside of the court and inside of the 10' line. It is only centered on a seam at the centerline under the net. The tape is cut with single edge.

TAPE ALL SHORT LINES FIRST (END LINES, ATTACK LINES, & CENTER LINE)



COURT TEAR-DOWN LABOR

Tear down is a numbers game the key to a quick and successful one comes down to having enough hard-working #CactusCrew Volunteers – this is the strength of our club at work! Volunteers will be organized into groups of five. **Five (5) people** should be able to tear down **one court** in an hour and can complete a maximum of 4 courts.

Additional volunteer labor will be organized into groups for **Equipment Tear-Down Labor** (responsible for taking down the nets and moving the portables off the court and to the correct place as assigned by the Supervisors) and **Truck Loaders/Dock Helpers** (to help load the trucks help move). These volunteers need to be able to lift and move heavy equipment.

What to bring: Volunteers should wear work boots (or acceptable shoes), jeans, and bring gloves.

TEAR-DOWN FLOW

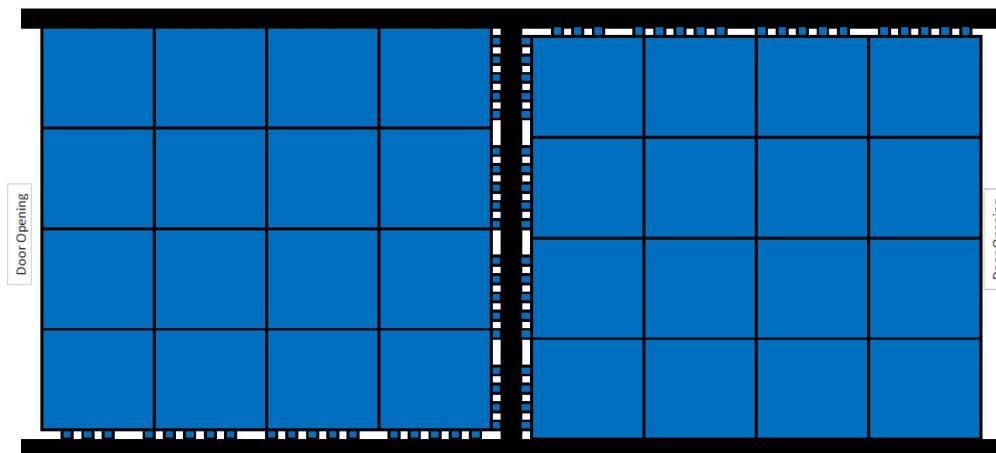
Please remember that all equipment is rented! **Please take care of all the equipment and court tile as if it was your own.** The volleyball courts will be heading to another event – therefore it is critical that everything on the trucks are packed correctly AND on the right truck.

Remove Court Lines (Tape) and Un-Zip Floor: Once the tape is removed and the pads and nets are removed, court tiles are separated into one-meter squares (4x4 tiles) with the use of separation tools (or hockey sticks) or by hand.

Crates will be staged (by Supervisor and the forklift drivers) to each court. Once tiles are unzipped ready to be brought to the designated crate, it *works best to only carry two or three sheets at a time* to avoid them falling apart. If the tear-down gets ahead of the forklift, the tile can be stacked in piles and then put in crates later.

IMPORTANT! The following four steps are critical to the loading of the crates. If these four things do not happen, the crate doors will not close and we will have to unload the reload each crate all over again!

- **Only one color in each crate (both sides)** and the court should only load into **two crates**.
- **The loops will always be to the back and to the right** – the flat side is always to the door.
- Make sure that all the tile **is pushed ALL THE WAY IN** – every row needs to be pushed all the way to the back.
- Count the tile as you are loading – each side will have **81 sheets of tile**.



Carpet: Once the tile is removed, the carpet is rolled up (not folded) and placed on the carpet storage racks. Make sure each roll of carpet is rolled up tight and even – each piece of carpet needs to be rolled up separately.

COURT MAINTENANCE DURING EVENT

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